



**Briar Patch**

**BRIAR PATCH HOMEOWNERS ASSOCIATION**  
NOTICE OF RESPONSIBILITY FOR MAINTENANCE OF TREE

Building/Unit #: \_\_\_\_\_

Dear

This is to notify you that you are responsible for the maintenance and regular upkeep of any trees located on your property.

Any tree located on your property that can cause roof or building damage must be trimmed and the branches kept a sufficient distance from the building. Any debris falling from these trees must be removed in a timely manner. Proper maintenance of these trees will avoid damage to the roof, gutter system, and exterior of the building and will keep building maintenance cost to a minimum. This will also prevent ongoing increases in our regular monthly maintenance fees. Any damage to roofs or building will be billed to you.

If you have not already done so, please take appropriate measures to insure that all trees on your property are continuously maintained, and if the trees are dead, they shall be promptly removed together with their stumps and replaced as required by the permit you must obtain from the City of New Port Richey for tree removal.

Thank you for your immediate attention and continued cooperation in this matter. Failure to comply with this letter may lead to significant fines. Please sign the acknowledgement below and return copy to the blue box in the clubhouse or email the signed copy to [briarpatchnpr@yahoo.com](mailto:briarpatchnpr@yahoo.com).

Respectfully yours,

Board of Directors  
Briar Patch Homeowners Association

Receipt of this notice is hereby acknowledge by:

Date \_\_\_\_\_

Signature

\_\_\_\_\_

Print Name: \_\_\_\_\_