



March 20, 2015

Dear Homeowner,

We are making a concerted effort to reduce the expense of various mailings which we are required to make to homeowners. Despite our best efforts to locate homeowners, many mailings are returned to us when the homeowner is not a permanent resident. We have to reduce the consequent waste of both time and money that returned mail costs the Association, which is the purpose of the following procedure.

From now on we will keep a record of only one mailing address for each homeowner. Please note the following :

1. **IF YOU ARE A PERMANENT OWNER/RESIDENT – DO NOTHING.** You will continue to receive all mailings from the Homeowners' Association at your Briar Patch address.
2. **IF YOU ARE A PART-TIME RESIDENT OWNER, AND HAVE RECEIVED THIS MAILING WHILE VISITING BRIAR PATCH, you need to let us know if you prefer our mailings to be sent to your second address. *Please confirm this second address to us in writing* , even if you believe we have it. From the time we receive your written response we will send mailings ONLY to your chosen address, without exception.**

IF YOU DO NOTHING, and we do not hear from you we will continue to send all mailings to your Briar Patch address.

* **Note:** In case you are not aware of this service, the Post Office will redirect mail for up to six months and many of our snowbirds take advantage of this (renewable) option

Any mail which does not reach an owner despite our efforts will be placed in the Association file for that unit address.

Thank you in advance for your cooperation.

Cordially

Board of Directors